



**Immigrant Visa Section**

**Embassy of United States of America**

**Kathmandu, Nepal**

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**All immigrant visa applicants should review this information prior to the visa interview.**

All family members who intend to immigrate together must appear at the same interview. If an applicant cannot keep his/her scheduled appointment, the Consular Section should be notified by email at [consktm@state.gov](mailto:consktm@state.gov). The appointment will be rescheduled on the next available date. All applicants are encouraged to keep their appointment date. If you reschedule your appointment, you might experience a prolonged wait time for your next appointment due to high demand for visa appointments.

**You must complete the following steps before coming to the Consular Section for your interview appointment:**

**1. [Form DS260:](#)**

All immigrant visa applicants must submit a complete Form DS260, which is available at <https://ceac.state.gov/>. If your application includes a derivative that was added after the petition was filed and before the visa interview, you must complete the DS260 for the new family member. If your appointment was scheduled through the National Visa Center (NVC), you may have already completed this form. If your petition did not go through the NVC process (for example, because you filed your petition overseas), your invoice ID number will be the principal applicant's date of birth (Format: DD-MMM-YYYY). Please ensure that your name, passport number, and date of birth on the DS-260 are identical to the corresponding information on your current passport. Print the DS-260 form confirmation and bring it to the interview.

**2. [Create a profile at http://ustraveldocs.com/np](http://ustraveldocs.com/np)**

All immigrant visa applicants must create a profile at <http://www.ustraveldocs.com/np>.

This will enable applicants to further process their case for inquiries, document submission, and visa collection. If you do not create a profile, or if your profile is incomplete or inaccurate, you may face difficulties and unnecessary delays.

**3. [Medical:](#)**

Please visit our website <https://np.usembassy.gov/visas/> for further information or email [consktm@state.gov](mailto:consktm@state.gov) with inquiries.

Upon receiving the appointment letter from NVC, or after your appointment has been scheduled by the Embassy, please contact the International Organization of Migration (IOM) for a medical examination. Bring your IOM medical report with you to your visa interview.

Information on the medical examination is available at <http://nepal.usembassy.gov/visas/immigrant-visas/medical-exams.html>.

## **Information for immigrant visa applicants on what you need to bring to your visa interview:**

Please bring the following items:

- **The confirmation page of the online DS-260** form which contains the BAR CODE on it. (Please ask your petitioner for this confirmation page if you did not fill out the form yourself).
- **Passport**: All applicants need to bring a valid passport. The passport must be valid for travel to the United States and must have at least six months validity beyond the issuance date of the visa. Children cannot be included in a parent's passport; each applicant must have his/her own passport.
- **Visa Fee**: Although a petition fee has been paid in the United States, be prepared to pay a non-refundable application fee at the Consular section at the time of the interview. Payment can only be accepted in one currency (either U.S. dollars or Nepali rupees). The fee must be paid in cash. For information on visa fees, please visit <https://nepal.usembassy.gov/visas/immigrant-visas/fee-information.html> or <http://www.ustraveldocs.com/np/index.html?firstTime=No>
- **Birth Certificate**: All applicants must submit an original birth certificate.
- **Marriage Certificate**: Each married applicant must submit his/her original marriage certificate.
- **Divorce Decree or Death Certificate of prior Spouse**: A married applicant who is divorced or a widow/widower must provide proof of legal termination of all previous marriages (original divorce decree(s) and/or certificate(s) or original death certificates of previous spouse(s)).
- **Police Certificate**: If the police certificate sent to the National Visa Center (NVC) has expired, a new police certificate must be brought to the Embassy at the time of the interview. If the applicant turned 16 prior to the interview and a police certificate was not been submitted to the NVC, a new police certificate must be brought to the Embassy at the time of the interview. Each applicant aged 16 years and older must submit a police certificate from the country of his/her nationality. Police certificates are required for each country in which the applicant resided for one year or more (after the age of 16) and for the country in which the applicant resided for the last six months (if it is not the country of the applicant's nationality). Police certificates must cover the entire period of an applicant's residence in each country and must show the applicant's full record, including any/all arrests, the reasons for the arrests and the disposition of every case.

### **Reciprocity Schedule**

Please visit our website <https://np.usembassy.gov/visas/> for further information or email [consktm@state.gov](mailto:consktm@state.gov) with inquiries.

Please consult the appropriate reciprocity tables at <http://travel.state.gov/> for information on the availability of police certificates and civil documents from different countries.

- **Medical Report:** Each applicant must submit the medical examination reports done by IOM.
- **Power of Attorney for Minors:** If an applicant is a minor (under age 18) and the biological parents are not able to accompany the minor applicant for the interview, a legal guardian to sign on the parent's behalf is required.
- **Affidavit of Support/Tax Returns:**  
[The Affidavit of Support \(form I-864\) \(AOS\)](#) is required for all immediate relatives. The sponsor has to meet the minimum income requirements (at 100% or 125%) of the [poverty guidelines](#). If the petitioner cannot meet the income requirements independently, a joint sponsor may submit an additional an AOS.

Visa applicants should check with their sponsor(s) to confirm whether they have already submitted an Affidavit of Support with a copy for each derivative to the National Visa Center. If so, it is not necessary to submit another one. If not, bring one of the following forms with a copy for each derivative family member:

- **For Family-Based Immigrant Visa Cases:** [The Affidavit of Support \(form I-864\) \(AOS\)](#), with original signature and tax return transcript; OR  
[Form I-864EZ Affidavit of Support](#) with a copy of the sponsor's Form W- 2.
- **For minor children of American citizens:** [Form I-864W](#) to establish that the applicant is exempt from having to submit a Form I-864.
- **For Returning Resident (SB-1) and Diversity Visa (DV) applicants:** You do not require an affidavit of support form. The above forms, with instructions, are available at: <http://www.uscis.gov/portal/site/uscis>
- **Evidence of Relationship:** We strongly suggest that applicants bring extensive documentary evidence of the relationship between the petitioner and the beneficiary(ies). The Consular Officer must be convinced that a legitimate relationship exists between the petitioner and beneficiary(ies). Examples of such evidence include: letters, photographs, telephone bills, and any other evidence that demonstrates the relationship. If the petitioner is a stepparent of the beneficiary, the beneficiary should submit a divorce decree of the biological parents and evidence to prove the marital relationship between the biological parent and the stepparent.
- **Photocopies:** Please bring photocopies of all documents to the interview. If you don't bring a photocopy, there is no guarantee that the originals will be returned
- **Photos:** Bring two color copies of your photograph in front of a white background that are 2 x 2 inches (51 x 51 mm) in size.
- **Visa Issuance and Validity:** Visas are affixed inside each passport and the applicant is given a sealed envelope which must be hand carried UNOPENED to the United States and submitted to the immigration inspector at the U.S. port-of-entry. Generally, an immigrant visa is valid for six months unless its validity is limited by medical or other restrictions.

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### **Important Note**

There is no guarantee that a visa will be issued. A consular officer can make a decision regarding the eligibility for a visa only after having reviewed the application and all supporting documents, and after having personally interviewed the applicants. Applicants are advised not to make any travel arrangements, not to dispose of any property, and not to leave any jobs until the visa has been issued. If the visa application is refused, applicants will receive the reason for refusal in writing. If applicable, the consular officer and the written document will explain what actions, if any, may be taken to overcome the refusal.

### **Numerically Controlled Visas**

Certain visa classes are numerically controlled. This means there is an annual limit on the number of immigrant visas that can be issued in each category in a given year. Families are encouraged to interview and travel together to avoid separation and undue hardship. Please visit [www.travel.state.gov](http://www.travel.state.gov) for more information.