

Date: March 10, 2020

U.S. Embassy Kathmandu

Dear Prospective Quoter:

SUBJECT: Solicitation Number 19NP4020R0681 for packing and crating.

The Embassy of the United States of America invites you to submit a quotation for packing and crating services for U.S. Embassy Kathmandu. The Embassy intends to award multiple contracts for these services.

The Embassy intends to conduct a pre-proposal conference at the Chancery, and all prospective bidders who have received a solicitation package will be invited to attend. See Section 3 of the attached Request for Proposal (RFP).

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to Scott McDow, U.S. Embassy Kathmandu, Maharajgunj, Kathmandu on or before April 10, 2020, before 17: 00 hours local time. No quotations will be accepted after this time.

For a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Block 23
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

The successful offerors must be registered in the SAM (System for Award Management) database <https://www.sam.gov> to be consider for contract award, pursuant to FAR provision 5.207. Therefore, prospective offerors are encouraged to register prior to the submitting a proposal. The guidelines for registration in SAM are also available at:

[https://www.fsd.gov/fsd-gov/learning-center-system.do?sysparm\\_system=SAM](https://www.fsd.gov/fsd-gov/learning-center-system.do?sysparm_system=SAM)

Direct any questions regarding this solicitation to Scott McDow, Contracting Officer by email: McDowS@state.gov or telephone +977-1-4234000 during regular business hours.

Sincerely,



Scott McDow

Contracting Officer